

RNGQ Boutique CONSIGNMENT Inventory Form

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I wish to consign the items listed and I agree to the terms as outlined on the boutique guidelines document.

Intake - Member Signature (signed at time of drop-off)		Mobile
Member Print Name		Member (PRINT) Initials
Returned - Member Signature (signed at time of pick-up)		
Boutique Chair Initials (confirming receipt and return of goods)	Intake	Return

1. Each item given to the Boutique for CONSIGNMENT, must be listed below on the inventory form.
2. You are responsible for pricing all CONSIGNMENT ITEMS, prices can not be changed during the show.
3. Multiples of the same item should be individually tagged, but listed on 1 inventory line (see example).
4. Bring the completed Inventory form to the Boutique drop-off along with all tagged items.
5. Form & items will be reviewed w/Boutique Staff and upon agreement, will be signed off by member and Chair.

Stock Code	Consignment	Item description	# items	Price/Item	Sales Tally (leave blank, for guild use only)
ABC-001	Consignment	Red and green table runner	1	\$25.00	
ABC-002	Consignment	Dish towels	20	\$5.00	
ABC-003	Consignment	1 Set of 4 placemats (sold as set)	1	\$10.00	
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